**WEDDING PREP CHECKLIST**

* Touch base with assistants
* Charge batteries
* Charge cell phones
* Clean cameras-check sensor for dust and double check camera settings
* Extra batteries for Speedlights
* Speedlights
* Clean lenses
* Light stands
* Tripod
* Laptop and Card Reader
* Format memory cards in camera
* Sync clocks on cameras
* Print out Maps
* Print out timelines
* Print out questionnaire
* Print out family portrait list (put all of these print outs in a folder)
* Review timeline & game plan
* Determine leave time (account for traffic)
* Pack gear and timeline
* Pack business cards
* Pack Water bottle
* Pack Snacks
* Pack Hangers and pillow cases
* Pack Command Hooks & clamps (to help with hanging the dress)
* Pen
* Umbrellas
* Pick out clothes for the next day
* Check weather report & sunset time
* Take evening before off